



TOURISM OPERATOR RECRUITMENT FOR INBOUND/ OUTBOUND MARKETS

WE'RE HIRING NOW!

inAsiatrips®

InAsiaTrips Travel & DMC

RECRUITS

TOURISM OPERATOR
RECRUITMENT
FOR INBOUND/OUTBOUND MARKETS

Send Your CV to:

hr@inasiatrips.com



InAsiaTrips Travel & DMC
www.inasiatrips.com

JOB DESCRIPTION

We are looking for a competitive and trustworthy **Tourism Operator Recruitment For Inbound/Outbound Markets** to help us build up our business activities. Key Account Officer Responsibilities include managing Client's Account, discovering and pursuing new sales prospects, negotiating deals and maintaining customer satisfaction. If you have excellent communication skills and feel comfortable reaching



out to potential customers to demonstrate our services and products through email and phone, we'd like to meet you. Ultimately, you'll help us meet and surpass business expectations and contribute to our company's rapid and sustainable growth.

MAIN JOB DUTIES:

- Receive the processing orders from Sales and follow the requests of sales to process back office services.
- Manage and conduct all operation activities within the contracts of company.
- Book hotels, transfers, flights, meals, all kinds of tickets, boats & cruises,
- Arrange guides for the tours.
- Inspect the products and report to DOB.
- Update all prices for all products, included updates to sheets.
- Request suppliers to provide contracts for both used and new services.
- Provide instant updates and support to Sales.
- Send and require all payments in time for suppliers to accounting Department
- Attend exhibitions, conferences and other marketing events.

REQUIREMENTS AND SKILLS

- Excellent knowledge of computer skilling, especially must use Office Computer well.
- Can speak English with writing, speaking, listening and reading; multilingualism is a plus
- Ability to interact, communicate and negotiate effectively
- Sound knowledge of domestic and international travel trends
- Truthful, responsible, loyal, go-ahead and studious are musts.
- Love to work as a travel planner is needed.
- Willing to travel and work in off days in cases of need and if assigned by manager..

SALARY & POLICIES

- Monthly salary is negotiated.
- Insurance follow regulations of Vietnam.
- Off days follow Vietnamese Laws.
- Opportunities to get training and working in a professional and dynamic working environment. If you do not have experience, we will train with a condition from company.
- Income under the agreement and in accordance with the capacity, according to sales bonuses.
- Opportunities to exchange and learn from at home and abroad.
- Opportunities for promotion and career development.
- Annually Traveling (organized by company)
- Bonus (Month – Quarter – Holiday – Tet)

For more information, you are advised to contact InAsiaTrips Travel & DMC via email to:

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We are look for a true team-mate!